



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**June 2025  
Supplement**

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## The Forward Plan

### The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

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There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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## NEW ITEM

17 June 2025

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Telecare Service charges</b> <i>(Ref: 2025/108)</i>  A change in provider for the telecare monitoring and response service (forward plan 2024/288) has resulted in a change in charges for service users. This requires a cabinet decision to enact.	Delegated Decisions by Cabinet Member for Adult Social Care <i>(17 June 2025)</i>	Yes - Affects more than 1 division	Open	N/A		Cabinet Member for Adult Social Care	Izzie Rockingham, Commissioning Manager (Improve Enable)	Director of Adult Social Care

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## AMENDED ITEM

22 May 2025

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Oxfordshire Statement of Community Involvement Review</b> <i>(Ref: 2025/072)</i>  A review of the Statement of Community Involvement which sets out how the County Council will involve the community in consultations on the Minerals and Waste Local Plan, and on planning application decisions.	Delegated Decisions by Leader of the Council (22 May 2025)	No	Open	N/A	Decision maker Delegated Decisions by Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations changed to Delegated Decisions by Leader of the Council. Reason: the Leader can act for any member of the Cabinet.	Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations	Kevin Broughton, MWLP Manager Tel: 07979 704458	Director of Economy & Place